

The Architectural Conservancy of Ontario
ANNUAL GENERAL MEETINGS OF THE MEMBERS
Saturday September 28, 2019 - 10:00 a.m. to 11:30 a.m.
303-401 Richmond St W

Present: Scott Bond, Diane Chin, Kae Elgie, Bianca Flavelle, William Greaves, Jean Haalboom, Richard Longley, Linette Jackson, Geoff Kettel, Shannon Kyles, Rollo Myers, Catherine Nasmith, Robert Allsopp, Marg Rowell, Dan Schneider, Sarah Shepherd, Leslie Thompson, Scott Vloet, Mathew Zambri.

Guest: Kate Oxley (Ministry of Tourism, Culture and Sport)

Staff: Will Coukell, Tai So, Devorah Miller, Marie May

1. Welcome

The Chair, Leslie Thompson called the meeting to order at 10:18 a.m. and read the traditional land acknowledgement.

Bianca Flavell was introduced as a new member of the Executive Committee

2. Approval of agenda

L. Thompson asked whether there were any changes or additions to the agenda. There being none, she asked for a motion to adopt.

Moved: Marg Rowell

Seconded by: Diane Chin

Motion carried.

3. Approval of the Minutes of 2018 AGM

L. Thompson asked whether there were any corrections or additions to the minutes. There being none, she asked for a motion to approve the minutes.

Moved: Scott Bond

Seconded by: Shannon Kyles

Motion carried.

4. Business arising from the minutes

none

5. Reports

5.1 President's Report – L. Thompson

- Reflecting from 2016, the goal was to improve accounting and administration practices updating bylaws, code of conduct and governance handbooks are in early drafts, updated financials, tighter receipting
- Leslie Thompson presented slide presentation
- Key items include Governance Committee, financial sustainability
- Leslie Thompson also suggests that Board Members should be donors

5.2 Treasurer

- Scott Vloet was introduced as the auditor, Leslie Thompson asked if there were any questions

- Scott Vloet reviewed the Income Statement and Balance Sheet, conclusion that ACO is self-sustaining and now that financials are in order ACO can now apply for grants

5.2.1 Approval of the audited financial statements for 2018

- That the 2018 year end Draft Financial Statements prepared by Vloet & Kan LLP be approved as presented.

Moved: Scott Bond

Seconded by: Shannon Kyles

Motion carried.

5.2.2 Appointment of auditor for 2019 audit

- That Vloet & Kan LLP be appointed as the auditors for The Architectural Conservancy of Ontario for the 2019 fiscal year.

Moved by: Scott Bond

Seconded by: Robert Allsop

Motion carried.

5.2.3 Approval of the audited authority for Finance Committee

- That the Finance Committee be given authority to approve draft financial statements and that the Committee then present the approved financial statements to the Members annually at the Annual General Meeting of the Members to be held as soon as possible or reasonable after the completion of the statements by the auditor.

Moved: Scott Bond

Seconded by: Cathy Nasmith

Motion carried.

6. Election of Board

6.2 Nominating Committee Report; nominations from the floor

- There were none.

6.2 Election of new Members to Board

- That Kae Elgie, Scott Bond, William Greaves, Bianca Flavelle and Marlee Robinson be elected to Board of Directors of the Architectural Conservancy of Ontario for a two year team, and that Kae Elgie shall be elected as Chair and Scott Bond shall be elected as Treasurer.

Moved: Diane Chin

Seconded by: Jean Haalboom

Motion carried.

7. New business

- No new business at this time

8. Adjournment

- There being no further business, the meeting was adjourned.

Moved by: Leslie Thompson

Seconded by: Richard Longley

Motion carried.